# MINUTES OF REGULAR MEETING BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18 HARRIS AND BRAZORIA COUNTIES, TEXAS

July 25, 2023

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HARRIS AND BRAZORIA COUNTIES		3

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, at Busy Bee Café, 4904 Broadway Street, Pearland, Brazoria County, Texas, open to the public, at 5:00 p.m. on July 25, 2023. The roll was called of the duly constituted officers and members of the Board to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
Mike Orlando	Secretary/Treasurer
William (Bill) Burdick	Assistant Secretary/Treasurer

All Directors were present, thus constituting a quorum.

Also present were Ms. Brittany Keeswood of Assessments of the Southwest, Inc., the District's Tax Assessor; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Messrs. Walter Pasciak and Danny Koons, residents of the District; and Ms. Penny McDonald of Bacon, Wallace & Philbin, L.L.P., the District's Attorneys.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

# **APPROVAL OF MINUTES**

The minutes of the Board of Directors meeting held on June 27, 2023, were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

#### PUBLIC COMMENTS

There were no public comments.

#### TAX ASSESSOR/COLLECTOR'S REPORT

Brittany Keeswood presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Keeswood stated 98.77% of the District's 2022 tax levy had been collected as of the previous month. Ms. Keeswood then discussed disbursements from the Tax Account, including wire transfers to the Debt Service Fund and the Maintenance and Operations Fund. She also reviewed the delinquent tax roll and the Delinquent Tax Attorney's report, copies of which are attached hereto as

exhibits. The Board inquired about the assessed valuations for Brazoria and Harris Counties. Ms. Keeswood stated Brazoria County was still running behind and she expected the Harris County valuation in August. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

### **BOOKKEEPER'S REPORT**

Dana Davis reviewed the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis discussed the District's account balances and reviewed checks being presented for approval, including a payment from the City of Pearland for the District's MUD fees in the amount of \$10,620.

Ms. Davis then reviewed the twelfth month year-to-date Operating Budget, a copy of which is attached hereto as an exhibit. She noted a copy of the Operating Budget for the fiscal year ending 2024 approved at the previous meeting was included in the Bookkeeper's Report. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report as presented.

### ENGINEER'S/DRAINAGE MAINTENANCE REPORT

Due to the absence of the Engineer and Drainage Maintenance contractor, the Board reviewed the report as prepared by the Engineer, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

# RATIFICATION OF APPROVAL OF RESOLUTION

Ms. McDonald requested that the Board ratify its approval of the Amended Resolution Regarding Fees of Office at the previous meeting. Upon motion duly made and seconded, the Board voted unanimously to ratify approval of the Amended Resolution.

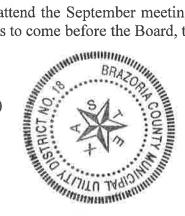
### ATTORNEY'S REPORT

Ms. McDonald stated that she had nothing further to discuss, but noted that Mr. Wallace would give a legislative update at the next meeting. She also stated that the Board would need to approve an Amendment to Information Form/Notice to Purchaser at the next meeting. Upon motion duly made and seconded, the Board voted unanimously to approve the Attorney's Report as presented.

#### OTHER MATTERS

The Board discussed the timing of setting the 2023 tax rate. It was noted the Financial Advisor would attend the September meeting to discuss the tax rate recommendation. There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors