

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

June 25, 2019

THE STATE OF TEXAS

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HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 25th day of June, 2019, at the First United Methodist Church, 2314 N. Grand Blvd., Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
Richard W. Wach	Secretary/Treasurer
O.E. (Mickey) McDonald	Assistant Secretary/Treasurer

All members of the Board were present, with the exception of Director Boyer, thus constituting a quorum.

Also present were Ms. Brittini Silva of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Mr. Jaime Salinas, P.E. of Huitt Zollars, Inc., the District's Engineer; Mr. Lenny Hardoin of Champions Hydro-Lawn, the District's Detention Maintenance provider; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorneys.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments.

## APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on May 28, 2019, were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Brittni Silva presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Silva reported that 98.49% of the District's 2018 tax levy had been collected. She informed the Board that the delinquent tax accounts would be sent to Perdue, Brandon, Fielder, Collins & Mott, L.L.P. She then stated the Delinquent Tax Attorney would review the Ferguson account. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis informed the Board that the City of Pearland's annual tax rebate had been received in the amount of \$639,705.53. She next reported that the bookkeeping report summarized the refunding bond payments. Ms. Davis then reviewed the eleventh month of the year-to-date budget and the proposed budget for the fiscal year ending 2020, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the budget for fiscal year ending 2020. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

## SERIES 2019 REFUNDING BONDS

Mr. Wallace informed the Board that the Unlimited Tax Refunding Bonds, Series 2019 sale was successful, and he noted the estimated present value savings was approximately 7.5%. Mr. Wallace reported that the bonds sold at a final par amount of \$8,215,000.

## PINE HOLLOW DRAINAGE CHANNEL

Mr. Salinas informed the Board that Drainage District No. 4 had been contacted regarding Pine Hollow Detention Pond repairs. He reported that the Homeowners Association ("HOA") had expressed an interest in conveying the detention pond. Mr. Salinas informed the Board that the HOA should follow BDD4 requirements. He said BDD4 would repair the backfill void with select-fill and seed, which he said would eventually wash out. Mr. Salinas stated that the concrete slope paving repair was the most expensive. Mr. Hardion informed the Board that the cost of the concrete slope paving repair was approximately \$50,000. Mr. Salinas next reported that interlocking the concrete blocks would be costly as well. He then stated that the desilting had been completed some time ago. Mr. Salinas informed the Board that he did not have the pricing for this repair; however, he estimated the work could be done for no more than \$15,000. Mr. Hardoin informed the Board that he should have a firm cost by the next meeting. Director Boyer said he wanted the HOA to be aware of the problem. The Board discussed the matter, and agreed that Director Boyer would contact the management company for Pine Hollow HOA.

## ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Mr. Salinas reviewed the Engineering and Detention Maintenance Reports, copies of which are attached hereto as exhibits. He reported that the next mowing would be in July.

With regard to Villa Masters remote pond, Mr. Salinas reported that the developer had started the next section of lots across from the pond. He stated the driveway, gate, and landscaping would be completed in conjunction with the development. Mr. Salinas reported that Meritage Homes plans to commence the paving and utility improvements this summer, and the developer would provide a concrete driveway, a gate to the detention pond, and landscaping along the edge of the proposed right-of-way. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

## ATTORNEY'S REPORT

Mr. Wallace discussed the legislative updates from the American Water Board Directors conference. He informed the Board that there would be an automatic rollback rate of \$0.035 for established municipality districts. He also reported that once the District's bonds retired, funds could be transferred into the operating account. Mr. Wallace stated website issues were coming, and the Board would need to look at options. He then recommended that the District have approximately 18 months of reserve funds for emergencies. Mr. Wallace next reviewed the open meeting laws and procedures for communication among Board members.

There being no further business to come before the Board, the meeting was adjourned.



  
Secretary, Board of Directors