

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

May 24, 2022

THE STATE OF TEXAS

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HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, at Busy Bee Café, 4904 Broadway Street, Pearland, Brazoria County, Texas, open to the public, at 5:00 p.m. on May 24, 2022. The roll was called of the duly constituted officers and members of the Board to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
O. E. (Mickey) McDonald	Secretary/Treasurer
Richard W. Wach	Assistant Secretary/Treasurer

All Directors were present thus constituting a quorum.

Also present were Mr. Jim Davis of Assessments of the Southwest, Inc., the District's Tax Assessor; Ms. Dana Davis of Myrtle Cruz Inc., the District's Bookkeeper; Mr. Bill Burdick and Mr. Walter Pasciak, residents of the District; Mr. Russ Cosbey of Huitt Zollars, Inc, the District's Engineer; Mr. T. J. Cloud of Champions Hydro-Lawn, Inc., the District's Detention Pond Maintenance Provider; Mr. Brandon West of Touchstone District Services, the District's website provider; and Mr. John R. Wallace of Bacon, Wallace & Philbin, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director Connor led the meeting in the Pledge of Allegiance.

MAY 7, 2022 DIRECTORS ELECTION MATTERS

John Wallace informed the Board that due to the uncontested Directors Election, Directors Connor, McDonald and Wach were reelected to new four-year terms. Director Wach then submitted his resignation resulting in a vacancy on the Board. The Board considered Mr. Bill Burdick's request to fill the vacancy. Upon motion duly made and seconded, the Board voted unanimously to appoint Bill Burdick as a Director.

Directors Connor and McDonald took their Oaths of Office and executed Statements of Elected Officer, copies of which are attached hereto as exhibits. It was determined that Bill Burdick would execute his Oath of Office at next month's meeting. Upon motion duly made and seconded, the Board voted unanimously to approve the Oaths and Statements. A discussion then ensued regarding reconstituting the Board of Directors. Upon motion duly made and seconded, the Board voted unanimously to reconstitute the Board of Directors with the officers designated as follows:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
O. E. (Mickey) McDonald	Secretary/Treasurer
Bill Burdick	Assistant Secretary/Treasurer

#### DISTRICT REGISTRATION FORM

Mr. Wallace stated an amended District Registration Form would be filed with the Texas Commission on Environmental Quality ("TCEQ"). Upon motion duly made and seconded, the Board voted to authorize Mr. Wallace to file an amended District Registration Form with the TCEQ.

#### PUBLIC COMMENTS

There were no public comments.

#### APPROVAL OF MINUTES

The minutes of the Board of Directors meeting held on April 26, 2022 were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

#### TAX ASSESSOR/COLLECTOR'S REPORT

Jim Davis presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Mr. Davis noted the preliminary values were received in the amount of \$640,513,488 representing an approximate 12% increase. He stated 98% of the District's 2021 tax levy had been collected as of today. Mr. Davis then reviewed the Delinquent Tax Report, a copy of which is attached hereto as an exhibit. He stated that May delinquent notices had been sent out to customers. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the Delinquent Tax Report as presented.

Mr. Davis proposed an amendment to the Assessments of the Southwest, Inc.'s contract with the District. He noted that assisting in continuing disclosure matters would cost \$750 a year, refunding bonds would cost \$1,000 per bond issue and new money bonds would cost \$1,500 per bond issue. Mr. Davis also noted bank charges were not to exceed \$65 per month and a maximum cost for bank charges to the District would be \$780 per year. Upon motion duly made and seconded, the Board voted three to one to approve the amendment. Director Boyer voted no.

### BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis reported receipt of a \$25,000 tax transfer and a \$703,783.20 tax rebate from City of Pearland, a copy of which is attached hereto as an exhibit. She noted the tax rebate would be deposited into the operating account and then transferred to the Debt Service Fund. Ms. Davis reviewed the tenth month of the year-to-date budget showing a surplus for the year, a copy of which is attached hereto as an exhibit. She then presented the proposed budget for fiscal year ending June 30, 2023. Ms. Davis noted the 2022 preliminary tax value was used to estimate the new M & O tax rate. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and payment of checks as presented.

### ENGINEER'S REPORT/DETENTION POND MAINTENANCE REPORT

Russ Cosbey presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Cosbey noted total maintenance costs to date were \$100,518. He then reported the May mowing and fertilization had been completed, and the next scheduled mowing would be in July. Mr. Cosbey noted the ponds were in good condition. He then informed the Board that some dirt was dumped at Pine Hollow Estates Section 2. Mr. Cosbey stated he would look for options to prevent this from happening again.

T. J. Cloud presented the proposed annual maintenance budget to the Board, a copy of which is attached hereto as an exhibit. Mr. Cloud noted the annual total would be \$133,085, an approximate \$20,000 increase, and \$3,997 for Bella Vita Green Tee. He stated there had been no increase since 2015. He said all costs were going up and that he would put together specific numbers to justify the increases. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report/Detention Pond Maintenance Report as presented.

### DISTRICT WEBSITE

Brandon West informed the Board of the following updates to be made to the District website: new director information, hurricane preparedness thru November, updating the community on any other information, home values, vacation watch information, and other analytics. Director Gerlach stated he thought website posting problems had been resolved.

### APPROVE AUDITOR'S CONTRACT

The Board reviewed the second year of the Audit Engagement Letter from Mark Eyring. Upon motion duly made and seconded, the Board voted unanimously to approve the engagement letter as presented.

### OTHER

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in blue ink, consisting of stylized, overlapping loops and curves.

Secretary, Board of Directors