

MINUTES OF REGULAR MEETING
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18
HARRIS AND BRAZORIA COUNTIES, TEXAS

March 24, 2020

THE STATE OF TEXAS

§
§
§

HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 25th day of February 2020, via telephone conference number 1-800-356-8278, access code 637568, and the roll was called of the duly constituted officers and members of the Board, to-wit:

| | |
|------------------------|-------------------------------|
| Kerri Connor | President |
| Wesley J. Boyer | Vice President |
| Ronald Gerlach | Assistant Vice President |
| Richard W. Wach | Secretary/Treasurer |
| O.E. (Mickey) McDonald | Assistant Secretary/Treasurer |

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Brittini Silva of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Mr. Jaime Salinas, P.E. of Huitt Zollars, Inc., the District's Engineer; Mr. Kim Cosco of Champions Hydro-Lawn, the District's Detention Maintenance provider; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorneys.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

REVIEW LEGAL CHANGES AFFECTING PUBLIC MEETING AND PROCEDURES FOR CONDUCT OF MEETING BY TELECONFERENCE

John Wallace informed the Board that the meeting was being conducted pursuant to the Governor's emergency proclamation and suspension of certain portions of the Texas Open Meetings Act. Mr. Wallace stated that a roll call of each vote would be required, and he recommended that motions by the Board be made and seconded by designated Board members.

Mr. Wallace informed the Board that the Agenda had been posted at Bella Vita clubhouse and the Pearland Methodist Church. He stated the meeting documents would be available to review before the meeting at the link provided on the agenda.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

The minutes of the meetings of the Board of Directors held on February 25, 2020, were presented for review and approval. Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 to approve the minutes as presented.

TAX ASSESSOR/COLLECTOR'S REPORT

Brittni Silva presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. She reported that 96% of the District's 2019 tax levy had been collected for February, and another \$21,130.22 had been collected to date. Ms. Silva informed the Board that the funds had been wired to both Maintenance and Operations and Debt Service Fund accounts.

Ms. Silva then reviewed the delinquent accounts. She informed the Board that a payment had been received on the deferred account (deceased owner). Ms. Silva stated she needed to confer with the Delinquent Tax Attorney because some accounts have split between Harris County and Brazoria County. Mr. Wallace questioned whether the tax roll needed reviewing. Ms. Silva informed the Board that she would investigate the matter. She next reported that February delinquent statements had been mailed. Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 to approve the Tax Assessor/Collector's Report.

BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She next reviewed the Debt Service Fund accounts. She informed the Board that a new Certificate of Deposit had been purchased, and a tax transfer for \$35,678.09 had been received. She reported eight checks were presented for board approval. Ms. Davis informed the Board that two months of MUD fees had been received in the approximate amount of \$21,000.

Ms. Davis reviewed the deposits, disbursements, the seventh-month of the year-to-date budget, and the Investment Report, copies of which are attached hereto as exhibits. She informed the Board that they had \$93,000 in surplus funds. Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

PINE HOLLOW DRAINAGE PROPOSAL

Mr. Salinas informed the Board that the proposal was still on hold.

ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Mr. Salinas reviewed the Engineering and Detention Maintenance Reports, copies of which are attached hereto as exhibits. Mr. Salinas reported that March mowing had been completed and overseeing and fertilization were underway. He informed the Board that the Homeowners Association's ("HOA") ponds at Town Lake Estates and Lawrence Place had started to develop

erosion problems. Mr. Salinas stated that the HOA was considering the repair, but it had not commenced. He informed the Board that he would continue to monitor the ponds. Mr. Salinas recommended letters be sent to the HOA about the maintenance of the wet bottom ponds. Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 and instructed the Engineer to notify the HOA of the issue at the ponds.

Director Gerlach reported on the status of Clear Creek drainage improvements. He informed the Board that dredging had been completed in the area. He stated the Army Corps of Engineers had asked Harris County Flood Control Division ("HCFCD") for an evaluation. Director Gerlach informed the Board that the HOA owned the green space on Bella Vita property, and the HOA would need to be involved. He stated it was still a little early, and it was not an active project. Mr. Cosco said he had nothing further to add to the Engineer's Report.

Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 to circulate this information to the Board and approve the Engineer's Report.

ATTORNEY

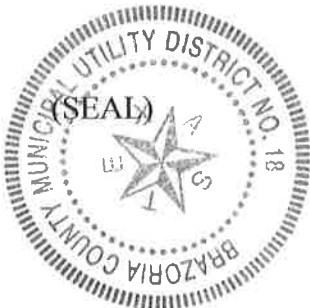
Mr. Wallace informed the Board that they had the option to defer the Directors Election to November due to the numerous closures for the COVID-19 pandemic. Director Gerlach informed the Board that the Bella Via HOA facility was not available for early voting, although it could be used for the November 3, 2020 election. Mr. Wallace recommended the Board consider adopting an order to postpone the election to November 3, 2020, due to the COVID-19 Emergency Order.

Mr. Wallace informed the Board that the bond refunding would be held until a later date. He reported that the call date was September 1, 2020, and the District had plenty of time.

Upon a motion duly made and seconded by Director Connor and Director Boyer, respectively, the Board voted 5 to 0 to adopt an Order Postponing the Directors Election.

OTHER MATTERS

There being no further business to come before the Board, the meeting was adjourned at 6:03 p.m.




Secretary, Board of Directors