# MINUTES OF SPECIAL MEETING BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18 HARRIS AND BRAZORIA COUNTIES, TEXAS

## February 28, 2023

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The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, at Busy Bee Café, 4904 Broadway Street, Pearland, Brazoria County, Texas, open to the public, at 5:00 p.m. on February 28, 2023. The roll was called of the duly constituted officers and members of the Board to-wit:

Kerri Connor President
Wesley J. Boyer Vice President
Ronald Gerlach Assistant Vice President
Mike Orlando Secretary/Treasurer
William (Bill) Burdick Assistant Secretary/Treasurer

All Directors were present, thus constituting a quorum.

Also present were Mr. Garrett White of Assessments of the Southwest, Inc., the District's Tax Assessor; Mr. Louis Cevrian of Champions Hydro-Lawn, Inc., the District's Detention Pond Maintenance Provider; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Mr. Russell Cosbey, P.E. of Huitt Zollars, Inc., the Districts Engineer; Mr. Paul \_\_\_\_\_ and Ms. Linda Kuhn, residents of the District; and Mr. Landon T. Gerlich of Bacon, Wallace & Philbin, L.L.P., the District's Attorneys.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

### APPROVAL OF MINUTES

The minutes of the Board of Directors meeting held on January 31, 2023 were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

### **PUBLIC COMMENTS**

There were no public comments.

### TAX RESOLUTIONS

Mr. Gerlich presented the Resolution Implementing 20% Penalty on 2022 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes, a copy of which is attached hereto as an exhibit. He stated there were no changes as compared to the prior year. Upon motion duly made and seconded, the Board voted unanimously to approve the Resolution Implementing 20% Penalty on 2022 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes as presented.

Mr. Gerlich then presented the Resolution Concerning Exemptions from Taxation for the 2023 Tax Year, a copy of which is attached hereto as an exhibit. Following discussion, upon motion duly made and seconded, the Board voted unanimously to adopt the Resolution Concerning Exemptions from Taxation for the 2023 Tax Year.

## TAX ASSESSOR/COLLECTOR'S REPORT

Garrett White presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Mr. White stated 96.4% of the District's 2022 tax levy had been collected as of meeting date. Mr. White reviewed wire transfers from the District's Tax Account to the District's Debt Service Fund and Operating Fund. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

# BOOKKEEPER'S REPORT

Dana Davis reviewed the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis noted the insurance check was in hand and pending the Board's approval. She stated the District's Debt Service payment would be due tomorrow on March 1, 2023. Ms. Davis reviewed the Investment Report, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and Investment Report as presented.

## ENGINEER/DRAINAGE MAINTENANCE REPORT

Russell Cosby reviewed the Engineer's Report, a copy of which is attached hereto as an exhibit. All facilities were reported to be in good order. Mr. Cosby informed the Board of a residential complaint regarding the Pine Hollow Pond holding water and stated he was unsure of the cause of flooding at this time. The Board discussed the drainage issue and the HOA's responsibility for the pond. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

## **ATTORNEY'S REPORT**

Mr. Gerlich reviewed the insurance renewal proposal, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Attorney's Report as presented.

# **OTHER MATTERS**

The Board discussed MUD powers and responsibilities with Ms. Kuhn and Mr. Paul

There being no further business to come before the Board, the meeting was adjourned.

(SEARS) N/BOZYBB

Secretary, Board of Directors