

MINUTES OF REGULAR MEETING
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18
HARRIS AND BRAZORIA COUNTIES, TEXAS

December 17, 2019

THE STATE OF TEXAS

§
§
§

HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 17th day of December 2019, at the First United Methodist Church, 2314 N. Grand Blvd., Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
Richard W. Wach	Secretary/Treasurer
O.E. (Mickey) McDonald	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Brittini Silva of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Mr. Russell S. Cosbey, P.E. of Huitt Zollars, Inc., the District's Engineer; Mr. Kim Cosco of Champions Hydro-Lawn, the District's Detention Maintenance provider; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorneys.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on November 19, 2019, were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

TAX ASSESSOR/COLLECTOR'S REPORT

Brittni Silva presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. She reported that 8.79% of the District's 2019 tax levy had been collected, and \$87,720 had been collected this month. She informed the Board that she was still monitoring the Ferguson account (deceased owner). Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report.

BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She next reviewed the deposits, disbursements, the fourth-month of the year-to-date budget and the Investment Report, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

PINE HOLLOW DRAINAGE PROPOSAL

Director Boyer informed the Board that he talked to the management company about the cost-sharing for the detention pond repairs. He reported the HOA was interested in getting the work done; however, their board wanted an independent review as well as a cost review in sharing the expense with the District.

Kim Cosco reviewed the options for the Pine Hollow Detention Pond repairs with the Board. He informed the Board that there were three options: (1) the earthen pilot channel, (2) articulated concrete blocks, or (3) concrete slope paving. Mr. Cosco informed the Board that the concrete slope paving was the best option and acceptable to the Drainage District. He stated the estimated construction cost was \$53,000 and was the most expensive option. Mr. Cosco informed the Board that he was waiting on the HOA to evaluate the project, and he would contact them in January 2020. Mr. Cosco stated that since the project would not deteriorate much more, a delay should not be a big expense. The Board discussed the repairs and agreed to table the matter.

ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Mr. Cosbey reviewed the Engineering and Detention Maintenance Reports, copies of which are attached hereto as exhibits. Mr. Cosbey reported that the November mowing, fertilization, and over-seeding had been completed. He informed the Board that the next mowing would be in February 2020. Mr. Cosbey reviewed and presented photos of the pond, and he stated they all were in good condition. He next discussed the proposal to build a fence around the remote pond. He informed the Board that the Developer agreed to install a gate and some landscaping. Upon motion duly made and seconded, the Board voted unanimously to accept the proposal as presented.

Mr. Cosco stated that the over-seeding of ryegrass and cold temperatures would promote growth; although, he noted that the grass would die out as temperatures rise. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

DIRECTORS ELECTION

Mr. Wallace reviewed matters relating to the 2020 Directors Election. He informed the Board that the election would be held on May 2, 2020. He stated his office had posted the Notice of Deadline to File Application for Place on the Ballot. Mr. Wallace noted that the Notice of Intent to Use Paper Ballots would need to be published in a local newspaper. He informed the Board that the election had to be called no later than February 14, 2020. Mr. Wallace stated all applicants' qualifications had to be verified, and more personnel would be required for early voting and Election Day. He informed the Board that additional requirements included an early voting ballot board, photocopying capabilities, ADA compliant polling places, and posting of daily early voting lists.

Mr. Wallace informed the Board that his office would serve as the agent for the election. He also stated that the bill for election-related work and expenses would be delivered in May or June. Upon motion duly made and seconded, the Board voted unanimously to approve the Attorney's Report.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors