

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

August 22, 2017

THE STATE OF TEXAS       §  
  §  
HARRIS AND BRAZORIA       §  
COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 22nd day of August 2017, at the City of Pearland Recreation Center, 4141 Bailey Road, Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Ms. Esther Kumaga of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Jaime Salinas, P.E., of Huitt Zollars, Inc., the District's Engineer; Ms. Stacey Wagner of Champions Hydro-Lawn; Mr. Kevin Cole, President of Towne Lake Homeowners Association; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

BOARD MEETING LOCATION

Director McDonald reported the library would reopen early 2018. The Board agreed they wanted to continue to conduct Board meetings at the present location at the City of Pearland Recreational Center. Upon motion duly made and seconded, the Board voted unanimously to continue to conduct Board meetings at the present location.

## PUBLIC COMMENTS

Kevin Cole spoke to the Board requesting assistance for about eight areas that are overflow swales and he provided photos as well. He stated two of them hold water and need to be reworked. He stated the Towne Lake Homeowners Association ("HOA") continues to work on their lake problems. He reported the project cost to be about \$250,000 to \$270,000 and financing has been secured for the project.

Mr. Salinas stated he had spoken with Ms. Wagner, who had looked at the problem. He stated it was the same as Bella Vita and that it was just a matter of regrading the swale and re-establishing the grass. Ms. Wagner presented pricing from the Bella Vita project, noting that, for example, if each swale was about 160 feet to 180 feet long, the price would be about \$3,625. The Board asked for pricing to be presented at the next Board meeting based on Mr. Salinas' recommendations.

Mr. Cole mentioned the District presently mows the back ditch and wanted to know if there was a written agreement for this. Ms. Wagner stated the sign for Towne Lake Estates was ready and would be installed sometime this week.

## APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on July 25, 2017 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Esther Kumaga presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Kumaga reported that 98.92% of the District's 2016 tax levy had been collected. She then reviewed the Delinquent Tax Roll Report from Purdue, Brandon, Fielder, Collins & Mott, L.L.P. She stated the certified values from Harris County Appraisal District had been sent and suggested the Board discuss the proposed tax rate at the next Board meeting. Shae stated the assessed value for both Harris and Brazoria Counties was \$466,421,514 of which \$28,242,825 was uncertified. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the tax account.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She informed the Board that wires for the September 1, 2017 debt service payment were being set up.

Ms. Davis informed the Board that the tax rebate overpayment issue with the City of Pearland had been completely resolved. She then reviewed the year-to-date budget. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

#### ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. He stated he had inspected all detention ponds last week and they were in good shape. He stated the mowing had been completed for August and the next scheduled mowing would be in early September 2017. He noted the Fall overseeding would be done later.

Mr. Salinas informed the Board that the Texas Commission on Environmental Quality ("TCEQ") had requested revisions to the letter addressed to them dated January 27, 2015 regarding the Storm Water Management Plan. He stated the Pine Hollow Homeowners Association President needed to sign the letter as well. Upon motion duly made and seconded, the Board voted unanimously to approve the revised letter, a copy of which is attached hereto as an exhibit.

Director McDonald stated there was water still standing in the Villa D' Este Section 2 overflow swale. Ms. Wagner agreed to investigate. Upon motion duly made and seconded, the Board voted unanimously to accept the report as presented.

#### OTHER MATTERS

Mr. Wallace stated he would not be able to attend the September Board meeting.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)

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Secretary, Board of Directors