# MINUTES OF REGULAR MEETING BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18 HARRIS AND BRAZORIA COUNTIES, TEXAS

September 26, 2017

THE STATE OF TEXAS \$
HARRIS AND BRAZORIA COUNTIES \$

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 26<sup>th</sup> day of September 2017, at the City of Pearland Recreation Center, 4141 Bailey Road, Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, towit:

O. E. (Mickey) McDonald Wesley J. Boyer Richard W. Wach Kerri Connor Ronald Gerlach President
Vice President
Secretary/Treasurer
Assistant Secretary/Treasurer

Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Esther Kumaga of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Jaime Salinas, P.E., of Huitt Zollars, Inc., the District's Engineer; Ms. Stacey Wagner of Champions Hydro-Lawn; Mr. Kevin Cole, President of Towne Lake Homeowners Association; Mr. Brandon Shimek, an interested party; Mr. Mark Eyring, the District's Auditor; and Ms. Julie Williams, of Rathmann & Associates, L.P. the District's Financial Advisor.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

## PLEDGE OF ALLEGIANCE

Director Gerlach led the meeting in the Pledge of Allegiance.

#### APPROVAL OF AUDIT

Mark Eyring presented the annual audit for the fiscal year ending June 30, 2017, a copy of which will be kept in the District's permanent records. Mr. Eyring reviewed the audit and informed the Board that one overpayment in the amount of \$2,000 had been made to Huitt-Zollars, Inc.. He stated the overpayment had already been credited back to the District. Upon motion duly made and seconded, the Board voted unanimously to approve the audit report as presented.

#### FINANCIAL ADVISOR'S REPORT/TAX RATE RECOMMENDATION

Julie Williams next presented the 2017 tax rate recommendation, a copy of which is attached hereto as an exhibit. Ms. Williams stated she recommended a debt service tax rate of \$0.31 per \$100 assessed valuation for 2017, versus the previous year's rate of \$0.35 per \$100 valuation. After discussion, on motion duly made and seconded, the Board voted unanimously to authorize the Tax Assessor to publish the notice of hearing indicating the Board's intention of setting the 2017 tax rate at a total of \$0.31 per \$100 per assessed valuation at the next regular meeting.

## PUBLIC COMMENTS

Brandon Shimek addressed the Board requesting that the Pine Hollow detention ponds be desilted as some were retaining water. He stated he had requested Champions Hydrolawn to prepare for the Homeowners Association ("HOA") an estimate to perform the work, at the estimated price of \$45,000 to \$50,000. Mr. Shimek requested the Board consider partnering with the HOA to complete the work. The Board tabled the matter until more information could be given by the Engineer.

Kevin Cole then presented to the Board aerial photos of four easements in Towne Lake Estates which he stated required re-grading. The Board requested Champions Hydrolawn to provide specific prices for re-grading each easement for review at the next meeting. Director Boyer stated the Board needed to decide if it was in the long term detention pond maintenance business or the dissolving of the MUD taxing entity business. Director Boyer requested Huitt-Zollars, Inc. to also prepare a bid on current maintenance projects as he felt costs were increasing while service was decreasing. The matter was then tabled.

#### TAX ASSESSOR/COLLECTOR'S REPORT

Esther Kumaga presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Kumaga reported that 99% of the District's 2016 tax levy had been collected. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the tax account.

## BOOKKEEPER'S REPORT

In the absence of the Bookkeeper, Ms. Kumaga also presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She then reviewed the investment report and the year-to-date budget, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

## ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Stacey Wagner presented the Detention Maintenance Report, a copy of which is attached hereto as an exhibit. Ms. Wagner also presented photos of the detention ponds in Pine

Hollow and the easements in Towne Lake Estates previously discussed by representatives of the respective HOAs as detailed above. The Board entered into a brief discussion regarding obtaining a quote for desilting one Pine Hollow detention pond and quotes for the individual easements to be re-graded in Towne Lake Estates. Upon motion duly made and seconded, the Board voted unanimously to accept the report as presented.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors