

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

August 26, 2014

THE STATE OF TEXAS       §  
                                     §  
HARRIS AND BRAZORIA     §  
COUNTIES                 §

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 6:00 p.m., on the 26<sup>th</sup> day of August, 2014, at the City of Pearland Public Library, 3522 Liberty Dr., Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Dana Davis of Myrtle Cruz Inc., the District's Bookkeeper; Ms. Cathy Brittain-Drew of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Tom Dillard and Mr. Zach Hardoin of Champions Hydro-Lawn, Inc., the District's Detention Pond Maintenance Contractor; Mr. Jaime Salinas of Huitt Zollars, Inc., the District's Engineer; Mr. Bill Burdick and Mr. Don Jensen, residents of the District; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments at this time.

## APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on July 22, 2014 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as amended.

## TAX ASSESSOR/COLLECTOR'S REPORT

Cathy Brittain-Drew presented the Tax Assessor/Collector's report, a copy of which is attached hereto as an exhibit. She reported the District had collected 99.49% of the 2013 tax levy. Ms. Brittain-Drew stated she had received the District's certified tax roll from Brazoria County, and she will receive the Harris County certified tax roll tomorrow. She noted she will present the updated delinquent tax report next month.

Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's report as presented.

## BOOKKEEPER'S REPORT

Dana Davis reviewed the Bookkeeper's report, a copy of which is attached hereto as an exhibit. She reviewed the first month of the year-to-date budget and the Investment Report, copies of which are attached hereto as exhibits. She stated the September 1, 2014 debt service payments are in process. Ms. Davis next informed the Board that the Pearland Municipal Utility District reimbursement fees were received.

Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's report as presented.

## AUDIT REPORT

John Wallace presented for Board review and approval a draft of the District's Audit Report prepared by Roth & Eyring, PLLC for the fiscal year ended June 30, 2014. Mr. Wallace reported that no significant problems were found and the auditor gave a clean opinion on the District's financial position. Upon motion duly made and seconded, the Board voted unanimously to approve and authorize filing of the Audit Report for the fiscal year ended June 30, 2014 as presented. A copy of the final Audit Report will be included in the District's permanent records.

## ENGINEERING REPORT

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. He reported the District has spent \$10,756 to date on the annual maintenance of the detention ponds. Mr. Salinas stated that August mowing was completed, and the next mowing will be in September. He informed the Board he will send an estimate of the Villa d'Este Storm Water Quality Feature cleanout cost to Renee McGuire's office. A discussion ensued regarding

the pond at Ravenwood Section 2 North Pond. Upon motion duly made and seconded, the Board voted unanimously to increase the mowing to five times per year.

Mr. Salinas reported he received no further word on the development plans for the eight lots in Bella Vita at Green Tee. He noted the Stormwater Management Program ("Program") application was submitted to the Texas Commission on Environmental Quality ("TCEQ") for processing.

Mr. Salinas next discussed the District's capital projects. He stated he inspected the facilities, along with Mr. Dillard, and the costs of the work will be prepared for review by the Board. Mr. Salinas next discussed the Pine Hollow Estates Detention Ponds and reported Brazoria County Drainage District No. 4 is doing work on Mary's Creek Bypass, and dirt is being stockpiled from their repair work. He then presented photographs of the work that needs to be done in the District. The Board complimented Mr. Salinas for doing a great job on this project. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's report as presented.

#### CHAMPIONS HYDRO-LAWN, INC.

Tom Dillard next presented the Champions Hydro-Lawn, Inc. report. He introduced Zach Hardoin to the Board, and noted that Mr. Hardoin will work on the District's account.

#### RATIFY APPROVAL OF DEED

The Board next considered ratifying the approval of the revised deed of a detention pond to the Pine Hollow Homeowners' Association. Upon motion duly made and seconded, the Board voted unanimously to ratify approval of the revised deed of a detention pond to the Pine Hollow Homeowners' Association.

#### RATIFY DETENTION POND MAINTENANCE AGREEMENT

The Board next considered ratifying the approval of the Detention Pond Maintenance Agreement. Upon motion duly made and seconded, the Board voted unanimously to ratify approval of the Detention Pond Maintenance Agreement.

#### ARBITRAGE COMPLIANCE SPECIALISTS, INC.

Mr. Wallace presented for Board approval the engagement letter from Arbitrage Compliance Specialists, Inc. for the District's Series 2009 Refunding Bonds. Following review and discussion, upon motion duly made and seconded, the Board voted unanimously to approve the engagement letter, a copy of which is attached hereto as an exhibit.

#### DISTRICT WEB PAGE

A discussion ensued among the Board regarding the possibility of a non-interactive web page for the District. It was noted that multiple Homeowners Associations ("HOAs") with web

sites are in existence in the vicinity. It was further noted that it is difficult to get residents to use new websites. The District tried Facebook, and did not get any interest from residents. The Board noted they want to consider giving the information to the HOAs and letting them disseminate the information. Mr. Wallace noted the District will need to control costs, and any specialized system will drive up the costs. He stated the District could obtain an email list and have the legal assistant send out information to the email group of the HOAs. Mr. Wallace noted the District could only send out approved minutes. Director McDonald stated he would prefer to wait and see what the legislature does. Upon motion duly made and seconded, the Board voted unanimously to implement a system to disseminate agendas and approved minutes monthly via email to the HOAs.

There being no further business to come before the Board, the meeting was adjourned.



  
Secretary, Board of Directors