

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

July 25, 2017

THE STATE OF TEXAS       §  
                                     §  
HARRIS AND BRAZORIA     §  
COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 25th day of July 2017, at the City of Pearland Recreation Center, 4141 Bailey Road, Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, with the exception of Director Connor, thus constituting a quorum.

Also present were Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Ms. Esther Kumaga of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Jaime Salinas, P.E., of Huitt Zollars, Inc., the District's Engineer; Ms. Stacey Wagner of Champions Hydro-Lawn; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on June 27, 2017 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Esther Kumaga presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Kumaga reported that 98.67% of the District's 2016 tax levy had been collected. She then reviewed the Delinquent Tax Roll Report from Purdue, Brandon, Fielder, Collins & Mott, L.L.P, and she stated no action was requested by the Delinquent Tax Attorney. She stated the Board may want to consider termination of water services at the next meeting. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the tax account.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She informed the Board that the next debt service payment would be made September 1, 2017. Ms. Davis reviewed the year-to-date budget and stated by the end of the fiscal year the District would have a surplus of \$37,000.

Ms. Davis informed the Board that the refund check had been sent to the City of Pearland ("the City") in the amount of \$263,475.30 for the tax rebate overpayment. She stated Roth & Eyring LLC had confirmed the amount of the overpayment. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

## ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. He reported on the detention pond maintenance and stated the mowing had been completed for July and the next scheduled mowing would be in August 2017.

With regard to the Towne Lake Estates subdivision, Mr. Salinas reported that Kevin Cole had contacted Stacey Wagner about maintaining several areas; however, he was not specific on what he needed from the District. Mr. Salinas then stated the mowers had rutted the swale and he needed the Homeowners Association ("HOA") feedback. A discussion ensued among the Board. The Board took no action and agreed to wait until they get better clarification of the HOA request.

Mr. Salinas next reported on Pine Hollow Estates subdivision and stated Pine Hollow Estates was the last pond that had been conveyed to an HOA. He informed the Board that the Texas Commission on Environmental Quality ("TCEQ") had requested revisions to the Storm Water Management Plan. Mr. Salinas then stated he submitted a letter of retraction in 2016 to effectively convey the pond to the HOA, and he would follow up with the TCEQ. He reported that all other facilities looked good.

Director McDonald stated that the remote pond looked especially good. Mr. Salinas then informed the Board that the adjacent development planned to have houses on the three sides of the remote and a roadway on one side of it.

Upon motion duly made and seconded, the Board voted unanimously to accept the report as presented.

There being no further business to come before the Board, the meeting was adjourned.



  
Secretary, Board of Directors