

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

December 15, 2015

THE STATE OF TEXAS       §  
                                     §  
HARRIS AND BRAZORIA       §  
COUNTIES                   §

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 6:00 p.m., on the 15<sup>th</sup> day of December, 2015, at the City of Pearland Public Library, 3522 Liberty Drive, Pearland, Brazoria County, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Ms. Esther Kumaga of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Russell Cosbey, P.E. of Huitt Zollars, Inc., the District's Engineer; Ms. Stacy Wagner of Champions Hydrolawn, the District's Detention Pond Maintenance Contractor; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on November 17, 2015 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Esther Kumaga presented the Tax Assessor/Collector's Report and the Delinquent Tax Roll, copies of which are attached hereto as exhibits. Ms. Kumaga reported the District collected 4.74% of the 2015 tax levy as of November 30, 2015. She informed the Board an additional \$133,899 was received through December, 2015. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the tax account.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis indicated that the City of Pearland MUD rebate fees were collected. She then reviewed the year-to-date budget for the fifth month of the District's fiscal year and the Investment Report. Ms. Davis informed the Board that the year-to-date budget indicated a deficit; however, the budget will reflect a positive balance once the maintenance and operating taxes are collected for 2015. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report and the payment of checks, as presented.

## ENGINEERING REPORT

Russell Cosbey presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Cosbey informed the Board the District's annual maintenance was budgeted at \$113,889; however, the total detention maintenance paid to date was \$60,572. He indicated the year to date amount was in line with the District's budget. Stacey Wagner presented and reviewed with the Board proposals for the additional mowing requested by Pearland. He reminded the Board that Pearland wanted to maintain the roadside ditches and right-of-ways but had not specifically informed the District to do so. He indicated the yearly estimated cost for Ravenwood Estates near Bailey Road was \$2,280, West Oaks Village was estimated at \$1,704, and Centennial Village was \$1,860.

Mr. Cosbey reported Brazoria County MUD No. 17 and Brazoria County MUD No. 19 had received letters regarding the additional maintenance requirements. Mr. Cosbey recommended that the District make plans to comply with the request; however, he said that Mr. Salinas wanted to review this further and discuss at the next meeting. Ms. Wagner noted she would get aerial photographs to show the specific areas to be mowed.

Director McDonald mentioned he discussed the progress of the McGuire development with Mr. Salinas. He told the Board he was informed that the development plans were submitted to the City of Pearland for approval. The proposal development was in BellaVita, Section 6, and consisted of 8 single-family lots. He also mentioned construction would begin in the spring of 2016. Mr. Wallace informed the Board that the Development Financing Agreement with McGuire has roughly a year left on the contract.

Ms. Wagner then informed the Board that the Ravenwood quote included a \$500 one-time charge to clear the easement along Bailey Road.

The Board discussed an alternate entrance to the remote pond. It was noted that Champions equipment was able to get in and out sufficiently using the present entrance. The Board then indicated that another route would not be feasible due to the high level of construction in the area.

Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

#### DIRECTOR'S ELECTION

Mr. Wallace presented a memorandum including the May 7, 2016 Election Calendar, a copy of which is attached hereto as an exhibit. Mr. Wallace informed the Board that the period for filing an application for a place on the ballot is January 20, 2016 through February 19, 2016. He also indicated that letters were sent to the Board members transmitting the required candidate forms. Following review and discussion, upon motion duly made and seconded, the Board voted unanimously to authorize the Attorney to proceed with all necessary actions in connection with the 2016 Directors Election, including submission of the Voting Rights Act submission letter required in connection with the 2016 Directors Election.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)

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Secretary, Board of Directors