

MINUTES OF REGULAR MEETING
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18
HARRIS AND BRAZORIA COUNTIES, TEXAS

November 27, 2017

THE STATE OF TEXAS §
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HARRIS AND BRAZORIA COUNTIES §

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 5:00 p.m., on the 27th day of November 2017, at the Bella Vita Clubhouse Annex, 1548 N. Riviera Circle, Pearland, Brazoria County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Delia Yanez of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Mr. Jaime Salinas, P.E., of Huitt Zollars, Inc., the District's Engineer; Ms. Stacey Wagner of Champions Hydro-Lawn, the District's Detention Maintenance provider; Mr. Bill Burdyk, a representative of the Bella Vita Homeowners Association; and Mr. John R. Wallace, of Bacon & Wallace, L.L.P. the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director Boyer led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no members of the public present at this time.

APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on October 24, 2017 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

TAX ASSESSOR/COLLECTOR'S REPORT

Delia Yanez presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Yanez informed the Board that the tax statements had been mailed; however, she said the office had not received many collections. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the Tax Account.

Ms. Yanez presented the Assignment and Assumption of Agreement for Services of Tax Assessor/Collector, transferring the tax contract from Thomas W. Lee to Assessments of the Southwest, Inc. Upon motion duly made and seconded, the Board voted unanimously to approve the consent to assignment.

Ms. Yanez next discussed the Amendment to Contract, and she informed the Board the amended contract included an hourly rate of \$150.00, and a \$75.00 fee for clerical, special work and meeting attendance. She informed the Board the parcel rate increased from \$0.95 to \$0.98 and the annual increase was \$1,217.00. A discussion ensued among the Board. The Board commented that the hourly rate increase seemed high. Director Boyer agreed to contact Tommy Lee to discuss. The matter was then tabled.

BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis informed the Board she had received \$52,887.50 from the City of Pearland for their June through October MUD reimbursement fees. She said the hurricane caused the delay in payment. Ms. Davis next reviewed the Investment Report and the fourth month of the year-to-date budget, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report, and payment of checks as presented.

ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Salinas informed the Board that all detention ponds had been reviewed and they were in good condition. He stated reports would be sent out tomorrow. He next reported the fall overseeding and fertilization had been completed, and he stated the remote detention pond access road had been completed as well. Mr. Salinas informed the Board the next section of development would include a driveway for the District's access. He stated he would review the plans and comment on the final location of the driveway.

Bill Burdyk asked if there was a standard for detention pond maintenance. Mr. Salinas responded that Harris County mowed their ponds roughly three times a year, and some Municipal Utility Districts mow, fertilize, and over-seed more frequently. Mr. Salinas agreed to get Mr. Burdyk information on cost for these items. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report and the Detention Pond Maintenance Report as presented.

Stacey Wagner informed the Board that she would bring a proposal for Towne Lake Estates 1 & 2, and give the Homeowners Association ("HOA") a proposal for the remainder of the subdivision. She stated she had not had any direct contact with the HOA.

OTHER BUSINESS

There being no further business to come before the Board, the meeting was adjourned.



Richard W. Wash
Secretary, Board of Directors