

MINUTES OF REGULAR MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

January 26, 2016

THE STATE OF TEXAS       §  
                                     §  
HARRIS AND BRAZORIA     §  
COUNTIES                 §

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, open to the public, at 6:00 p.m., on the 26<sup>th</sup> day of January, 2016, at the City of Pearland Public Library, 3522 Liberty Drive, Pearland, Brazoria County, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

O. E. (Mickey) McDonald	President
Wesley J. Boyer	Vice President
Richard W. Wach	Secretary/Treasurer
Kerri Connor	Assistant Secretary/Treasurer
Ronald Gerlach	Director

All members of the Board were present, thus constituting a quorum.

Also present were Ms. Dana Davis of Myrtle Cruz, Inc., the District's Bookkeeper; Ms. Esther Kumaga of Assessments of the Southwest, Inc., the District's Tax Assessor/Collector; Mr. Jaime Salinas, P.E. of Huitt Zollars, Inc., the District's Engineer; Ms. Stacy Wagner of Champions Hydro-Lawn, Inc., the District's Detention Pond Maintenance Contractor; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for the meeting of the Board of Directors held on December 15, 2015 were presented for review and approval. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Esther Kumaga presented the Tax Assessor/Collector's Report and the Delinquent Tax Roll, copies of which are attached hereto as exhibits. Ms. Kumaga informed the Board that the District collected 53% of the 2015 tax levy as of December 31, 2015. She indicated \$740,000 was transferred to the Debt Service Fund and \$84,380.05 was transferred to the Operating Fund. She then informed the Board that she contacted the Delinquent Tax Attorney and he agreed to prepare quarterly Delinquent Tax Reports for the Board. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the disbursements from the tax account.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Davis reviewed the year-to-date budget for the District's 2016 fiscal year. She then presented and reviewed the Investment Report. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report, the Investment Report and the payment of checks, as presented.

## ENGINEERING REPORT

Jaime Salinas presented the Engineer's Report, a copy of which is attached hereto as an exhibit. Mr. Salinas noted the detention ponds are in good condition, and no mowing will be required for the month of February. He then indicated that the spring over-seeding and fertilization project will be performed in March. He informed the Board an extreme event overflow swale occurred at Villa D'Este, Section 2 and Champions Hydro-Lawn, Inc. (Champion) will clean the overflow. Mr. Salinas stated Stacy Wagner pursued the additional mowing issues with the City of Pearland (the "City"). She reported that the City's Public Works Department acknowledged the fact that letters were mailed regarding the mowing; however, they most likely were sent to the District's former attorney. Ms. Wagner indicated she will locate a copy of the City's letter requesting additional mowing.

Director McDonald asked Mr. Salinas if the City is allowed to remove the trees in front of Ravenwood. Mr. Salinas indicated that the road widening should eliminate most of the trees; however, he will coordinate the request with the City and advise the Board once he receives a response from the City.

Ms. Wagner informed the Board that Champion was unable to access the entrance to the remote pond with their equipment due to the rain. She also mentioned she was working with Mr. Salinas on the scope of the proposal for the outfall pipe.

Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report as presented.

## DIRECTOR'S ELECTION

Mr. Wallace presented and reviewed with the Board the Order Calling Directors Election for May 7, 2016, a copy of which is attached hereto as an exhibit. He informed the Board that the period for filing an application for a place on the ballot is January 20, 2016 through February 19, 2016. He also indicated that letters were sent to the Board members transmitting the required candidate forms. Mr. Wallace then asked the Board to consider a polling location for the election and possible names of election officials. A discussion ensued and Director McDonald suggested the West Oaks location for a possible polling location. Director Boyer then recommended the pool house at the Community Center as a polling location; however, Director Gerlach reported that the District will be required to secure the supplies each night. Following discussion, upon motion duly made and seconded, the Board voted unanimously to approve the Order Calling Directors Election as presented and designated Director Boyer to investigate the polling location.

## ATTORNEY'S REPORT

Mr. Wallace next presented a memorandum regarding House Bill 1295. He reported House Bill 1295 required the disclosure and filing of compliance forms for all "interested parties" to District contracts with the Texas Ethics Commission after January 1, 2016. He noted the rule applied to all contracts that required the Board approval or any cost over \$1,000,000 dollars. He reported this bill would affect bond issues, developers and all vendor and consultant contracts.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)

  
Secretary, Board of Directors

