

## GROUNDS COMMITTEE MEETING MAY 17, 2011

Present: Rebecca Spedden – chairperson

Larry Alvarez

Donna Ferreri – recorder

Sybil Hewitt

Elizabeth Woods – Board Contact

David Dommert – guest (Board member)

1. The spread of insecticide this month is going to be announced in the weekly newsletter. Notices not placed on mailboxes as instructed will be brought up in next meeting with Brandon Inmann (Houston Lawn).
2. The need for any maintenance of area around mailboxes will be addressed by the Facilities Committee.
3. Regarding bushes to be planted around new homes on Riviera Circle, Chris Harris told Donna Ferreri and Sybil Hewitt he will take care of this. He was reminded of the houses on S. Riviera and Primavera. Sybil Hewitt will go over tomorrow and remind him of the new house where the construction trailer was at N. Riviera and Ameeno, this house also needs bushes along fence line.
4. Procedures for home owners complaints are as follows: the homeowner notifies AMI of the problem which is converted into a work order for Houston Lawn. In 3 to 7 days AMI calls the homeowner to check if the work was done and to the home owner's satisfaction. If not, a new work order is prepared for Houston Lawn.
5. All complaints with Houston Lawn should be directed to AMI, Becky Spedden will follow up with mention in Bella Vita newsletter as a reminder to home owners.
6. It was decided that Diane Nicolas (liaison with Houston Lawn) should be meeting monthly with Brandon Inmann (Houston Lawn) for the next 2 to 3 months.
7. There are no upcoming dates on Houston Lawn contract.
8. There is an area of dead grass behind the clubhouse, follow up with Diane Nicolas regarding sprinklers in area.
9. At the next meeting with Brandon Inmann (Houston Lawn) the weeds in the Jasmine must be addressed. Find out how he plans to get them out, looks bad.
10. Becky Spedden will follow up with AMI regarding homes on N. Riviera with dead grass (1311 & 1313).
11. Next Grounds Committee meeting will be Tuesday, June 14<sup>th</sup>, please note date was moved to the second Tuesday of the month for this meeting.