

# ***BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATION, INC.***

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## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATION, INC. HELD ON MARCH 26, 2009 AT 1548 N. RIVIERA CIRCLE, PEARLAND, TX. 77581.**

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### DIRECTORS PRESENT

Ruth Southard  
Ron Gerlach  
Wayne Johnson  
Elizabeth Woods

Bill Burdick  
John Devereux  
Cris Barrera

### IN ATTENDANCE

Kristin Jovel, representing the Managing Agent, Association Management, Inc.

### CALL TO ORDER

Due notice of the meeting having been given and a quorum being present, the meeting was called to order. The managing agent assisted in recording the minutes.

### APPROVAL OF AGENDA

Upon a motion duly made, the agenda was adopted.

### BOARD BRIEFING BY TRANSITION COMMITTEE

Mr. Ron Lauve of the Transition Committee presented two Board Member binders to the Directors and discussed the content and purpose of the binders. Mr. Lauve additionally spoke of the recommended near term action items of the Board Members.

### ADJOURNMENT INTO EXECUTIVE SESSION

Upon a motion duly made, the Board of Directors adjourned into executive session.

### RECONVEYNE INTO REGULAR SESSION

The Board of Directors reconvened into the regular session of the Board to ratify the discussions held in executive session.

Upon a motion duly made, the Board of Directors elected the following Officers of the Board:

Ruth Southard, President  
Ron Gerlach, Vice President  
Wayne Johnson, Secretary  
Elizabeth Woods, Treasurer  
John Devereux, Director  
Bill Burdick, Director  
Cris Barrera, Director

Upon a motion duly made, the Board of Directors elected the following Directors to be nominated to the Villas Master Board of Directors:

Ruth Southard

Ron Gerlach  
John Devereux  
Cris Barrera

Upon a motion duly made, the Board of Directors approved the Managing Agent to serve as the Recording Secretary of the association.

Upon a motion duly made, the Board of Directors approved the Managing Agent to continue signing checks written on behalf of the association.

Upon a motion duly made, the Board of Directors adopted the use of Roberts Rules of Order for conduct of the meetings.

Upon a motion duly made, the Board of Directors established the regular and annual meetings of the Board Members to be held in the BellaVita Clubhouse at least once a month for the regular meetings and once a year for the annual meetings.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned.


SCHEDULE NEXT MEETING

The Board of Directors set their next regular Board Meeting date to Wednesday, April 22, 2009, at 3:00 p.m., to be held at the BellaVita Clubhouse, 1548 N. Riviera Circle, Pearland, TX.

Respectfully Submitted,

  
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SECRETARY

01/3/09  
DATE

  
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APPROVED AS CORRECT