

DATE: 06/04/18

TIME: 10:30

LOCATION: BellaVita Annex

PRESENT: Nicolas, Diane - Chairperson

Dutschke, Cindy – Board Representative

Abruzzese, Dotty

Beeson, Carolyn

Fowler, Hazel

Hewitt, Sybil

Speer, Pat

Womack, Patsy

ABSENT: Kuhn, Linda

CALL TO ORDER BY: Due notice of the meeting having been given and a quorum being present, the meeting was called to order at 10:30 by Diane Nicolas.

ADOPTION OF AGENDA: No agenda. Committee restructure at this meeting

CONSIDERATION OF MINUTES: No previous minutes. Committee restructure to include appointment of recording secretary – Hazel Fowler

COMMITTEE REPORTS: None

ADDITIONAL REPORTS: None

DISCUSSION:

1. The Board had requested a review and if necessary an update of the Grounds Committee Mission Statement. The statement currently reads:
The mission of the Grounds Committee is to enhance residents' property and lifestyle values by ensuring proper maintenance, improvement, and beautification of common grounds.

OUTCOME: Pat, Dotty and Carolyn are to meet and compile a mission statement for committee review. Once committee has reviewed and approved the statement it will be forwarded to Diane and then on to Cindy for submittal to board for their review.

DISCUSSION:

2. Transition from Maldonado to Rusticscapes, LLC: Hold work orders effective date 6/1/18 until Rusticscapes can complete backlog created by Maldonado.

OUTCOME: No backyard mowing sign up until after July 1. Work Orders for irrigation are still being accepted at the clubhouse front desk. Members encouraged to support this process, during transition, when speaking to our neighbors.

DISCUSSION:

3. Mowing, trimming, and background schedules for common grounds, front and back yards are available at the front desk.

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OUTCOME: Front yard and common area mowing and trimming schedules are available at the clubhouse front desk Committee. Committee members encouraged to inform homeowners on availability of schedule from front desk when discussing ground issues.

Committee members were assigned property oversight duties to include monitoring the progress/lack of progress with respect to the mowing/trimming schedule of common grounds and front yards per Rusticscapes maintenance schedule dated June-December 2018. Map of the complex and a Maintenance Review Form were distributed to members. Members encourage to perform a general evaluation of the progress made in accordance to the scheduled dates of item being evaluated.

Committee Member	Areas of Responsibility
Carolyn Beeson	832-328-0921 General condition within contract and extra necessary or required service: Clubhouse sidewalk and Lake Mowing; edging and ant status of common grounds and front lawns: Map #3-4
Sybil Hewitt	210-865-4171 General condition within contract and extra necessary or required service: Mailboxes and common area shrub trimming Mowing; edging and ant status of common grounds and front lawns: Map #3-4
Patsy Womack	281-744-0830 General condition within contract and extra necessary or required service: Front Entrance and Urn Mowing; edging and ant status of common grounds and front lawns: Map #2 for front yards
Hazel Fowler	315-708-3852 General condition within contract and extra necessary or required service: Retention Pond and Veterans Memorial Remember the MUD cuts the ditch and Rusticscapes cuts to top areas of the ditch Mowing; edging and ant status of common grounds and front lawns: Map #4A
Linda Kuhn	281-630-4800 General condition within contract and extra necessary or required service: Nature Reserve Mowing; edging and ant status of common grounds and front lawns: Perimeter mow and edge
Dotty Abruzzese	281-773-0101 General condition within contract and extra necessary or required service: Pool and overflow, parking side bed Mowing; edging and ant status of common grounds and front lawns: Map #1
Pat Speer	General condition within contract and extra necessary or required service: Cul-de-sacs; Berlino lots Mowing; edging and ant status of common grounds and front lawns:

	Map #5
Diane Nicolas	832-498-7891 General condition within contract and extra necessary or required service: Clubhouse front and parking lot areas Mowing; edging and ant status of common grounds and front lawns: Map #5A

DISCUSSION:

4. Budget: Review budget plan and projects due. Work orders for sprinklers around the lake and common areas to be reviewed next month.

OUTCOME: None - To be reviewed next month.

DISCUSSION:

Consider using Alonso (Question – Is he an approved contractor) for work to be completed in common areas.

OUTCOME: Diane to follow-up next month.

ADJOURNMENT: 12:00

NEXT SCHEDULED MEETING: July 3, 2018 @10:00