

MINUTES OF REGULAR MEETING
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18
HARRIS AND BRAZORIA COUNTIES, TEXAS

October 26, 2021

THE STATE OF TEXAS

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HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, at Busy Bee Café, 4904 Broadway Street, Pearland, Brazoria County, Texas, open to the public, at 5:00 p.m. on September 28, 2021. The roll was called of the duly constituted officers and members of the Board to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
O. E. (Mickey) McDonald	Secretary/Treasurer
Richard W. Wach	Assistant Secretary/Treasurer

All Directors were present, with the exception of Director Boyer, thus constituting a quorum.

Also present were Ms. Boum Sattanan of Assessments of the Southwest, Inc., the District's Tax Assessor; Ms. Brittini Silva of Myrtle Cruz Inc., the District's Bookkeeper; Mr. Mark Eyring of Mark C. Eyring, CPA, PLLC, the District's Auditor; Mr. Russell Cosbey P.E. of Huitt Zollars, Inc., the District's Engineer; Mr. T.J. Cloud of Champions Hydro-Lawn, Inc., the District's Detention Pond Maintenance Provider; Mr. Walter Pasciak, resident of the District; and Mr. John R. Wallace of Bacon, Wallace & Philbin, L.L.P., the District's Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director Connor led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

The minutes of the Board of Directors meeting held on September 28, 2021, were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

AUDIT REPORT

Mark Eyring presented for Board review and approval a draft of the District's Audit Report for the fiscal year ended June 30, 2021. Mr. Eyring reported no significant discrepancies, and he gave an unqualified opinion on the District's financial position. Upon motion duly made and seconded, the Board voted unanimously to authorize the filing of the Audit Report for the fiscal year ended June 30, 2021. A copy of the final Audit Report for 2021 will be included in the District's permanent records.

TAX ASSESSOR/COLLECTOR'S REPORT

Boum Sattanan presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. Ms. Sattanan stated 99.2% of the District's 2020 tax levy had been collected. She also stated the tax statements were being generated. Ms. Sattanan next reviewed the Delinquent Tax Report, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

BOOKKEEPER'S REPORT

Brittini Silva presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. Ms. Silva reviewed the year-to-date budget, the Investment Report and the Pledged Securities Report, copies of which are attached hereto as exhibits. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and payment of checks as presented.

ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Russell Cosbey informed the Board that the Detention Maintenance Budget would be \$113,000, and the total maintenance cost to date was \$19,247. Mr. Cosbey stated the October mowing had been completed, and the next scheduled mowing would be in November. He then stated the fall fertilization and over seeding would be on the schedule. Mr. Cosbey reported the ponds were in good condition and there were no issues. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report/Detention Pond Maintenance Report as presented.

DISTRICT WEBSITE

Director Gerlach prepared and presented the web page requirements based on statutory requirements, a copy of which is attached to as an exhibit. Director Gerlach informed the Board

of the cost structures, including design and implementation fixed cost, one-year contract term, and a standard monthly fee for identified maintenance and updates. Director Gerlach stated the estimated cost from all three vendors was \$3,600. He then stated the following functions that were not required due to District visibility, such as: alerts, public emails, publication of private emails. Director Gerlach presented three proposals, copies of which are attached hereto as exhibits. The Board decided it would be best to contract with Touchstone District Services. Upon motion duly made and seconded, the Board voted unanimously to approve the Touchstone District Services contract. The Board then appointed Director Gerlach to make final decisions on set up.

ATTORNEY'S REPORT

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors