

MINUTES OF SPECIAL MEETING  
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 18  
HARRIS AND BRAZORIA COUNTIES, TEXAS

January 26, 2021

THE STATE OF TEXAS

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HARRIS AND BRAZORIA COUNTIES

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 18 (the "District") of Harris and Brazoria Counties, Texas, met in regular session, at Busy Bee Café, 4904 Broadway Street, Pearland, Brazoria County, Texas, and also via teleconference, open to the public, at 5:00 p.m. on January 26, 2021. The District's Attorneys, Bacon & Wallace, L.L.P., 6363 Woodway, Suite 800, Houston, Texas, conducted the meeting. The meeting was recorded, and the recording will be made available to the public. The roll was called of the duly constituted officers and members of the Board to-wit:

Kerri Connor	President
Wesley J. Boyer	Vice President
Ronald Gerlach	Assistant Vice President
Richard W. Wach	Secretary/Treasurer
O.E. (Mickey) McDonald	Assistant Secretary/Treasurer

All directors were present, thus constituting a quorum. Director Wach participated via telephone.

Also present were Ms. Brittini Silva of Assessments of the Southwest, Inc., the District's Tax Assessor; Mr. Jaime Salinas, P.E. of Huitt Zollars, Inc., the District's Engineer; Ms. Dana Davis of Myrtle Cruz Inc., the District's Bookkeeper; Ms. Stacey Wagner of Champions Hydro-Lawn, Inc. the District's detention maintenance contractor; Mr. Walter Pasciak, a resident of Bella Vita; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District's Attorneys. Ms. Angela Chambers and Mr. John Miller, residents of the District participated via telephone.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with the law, copies of which are attached hereto as exhibits, the meeting was called to order.

PLEDGE OF ALLEGIANCE

Director McDonald led the meeting in the Pledge of Allegiance.

PUBLIC COMMENTS

The agenda was posted at Bella Vita Clubhouse and Busy Bee Café locations. A resident of Pine Hollow had questions regarding debt terms.

## APPROVAL OF MINUTES

The minutes of the Board of Directors meeting held on December 15, 2020, were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

## TAX ASSESSOR/COLLECTOR'S REPORT

Brittni Silva presented the Tax Assessor/Collector's Report, a copy of which is attached hereto as an exhibit. She reported that 63.93% of the District's 2020 tax levy had been collected. She stated \$273,045.25 had been collected in January, and funds would be transferred to the Debt Service Fund and Operating Fund accounts. Ms. Silva reviewed the Delinquent Tax Report, a copy of which is attached hereto as an exhibit. Upon motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report as presented.

## BOOKKEEPER'S REPORT

Dana Davis presented the Bookkeeper's Report, a copy of which is attached hereto as an exhibit. She reviewed the sixth month of the year-to-date budget, cash flow, and the Investment Report, copies of which are attached hereto as exhibits. Ms. Davis informed the Board that the Debt Service payment was due March 1, 2021. She stated MUD fees had been received from Pearland MUD in the amount of \$10,487.50. Upon motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and payment of checks as presented.

## ENGINEER'S REPORT/DETENTION POND MAINTENANCE

Jaime Salinas reviewed the Engineering and Detention Maintenance Reports, copies of which are attached hereto as exhibits. He reported that 18 sites were maintained by the District, consisting of approximately 65 acres, and the cost of mowing to date was \$64,870. Mr. Salinas stated the detention ponds were mowed in December, and mowing was scheduled for February 2021. He informed the Board the overseeding and fertilization had been scheduled for March or April, weather permitting. Mr. Salinas reported that all ponds were in good condition. Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report and Detention Maintenance Report.

## ATTORNEY'S REPORT

Mr. Wallace presented the Attorney's Report. Mr. Wallace informed the Board that his law firm, Bacon & Wallace, L.L.P., will be merging with Paul A. Philbin & Associates. Mr. Wallace stated the law firm's new name would be Bacon, Wallace & Philbin, L.L.P., and the District will be requested to sign a new contract under the new name. Mr. Wallace stated that the new contract terms would mirror the terms of the existing agreement between the Attorney and the District.

## OTHER MATTERS

Director Boyer wanted to know why the MUD rebate fees were different each month. Ms. Davis informed the Board that it depends on the date of receipt of the check, and it was based on the number of active connections and meter size. Director Boyer next asked about the District's accountability. Ms. Davis reported that the statements are reviewed monthly.

There being no further business to come before the Board, the meeting was adjourned at 5:30 p.m.

(SEAL)



  
Secretary, Board of Directors