



HOMEOWNERS' ASSOCIATION

**IMPROVEMENT/MODIFICATION APPLICATION**

In order to maintain and enhance the overall aesthetics of the community, it is required that any owner considering improvements and/or modifications to their home or property submit this form prior to installation. If any change is made that has not been approved, the association has the right to ask the homeowner to remove the improvement(s) and/or modification(s) from the property.

Please Note: Contractors cannot submit applications on the homeowner's behalf.

DATE \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**\* Communication regarding applications will be sent via email. Please ensure that a current email address is listed above. If you do not use email, please enter "Not Applicable" in the email field above.**

**PLEASE FILL OUT THIS FORM IN COMPLETE DETAIL. FAILURE TO SUBMIT ALL REQUIRED INFORMATION WILL RESULT IN THE APPLICATION BEING DENIED UNTIL ALL INFORMATION IS PROVIDED. THE COMMITTEE HAS SIXTY (60) DAYS FROM THE DATE THE APPLICATION IS RECEIVED TO REVIEW APPLICATIONS. THE ARCHITECTURAL CONTROL COMMITTEE WILL REVIEW EACH SUBMITTAL AS QUICKLY AS POSSIBLE UPON RECEIPT OF ALL REQUIRED INFORMATION.**

Select the type of improvement:

- ☐ **STRUCTURE (patio cover, arbor, gazebo, storage shed, room addition, etc.)** You must submit plan and elevation drawings showing how the structure will look. Include the lot survey showing location, access route to rear of property and a copy of any permits, if applicable.

Dimensions \_\_\_\_\_ Overall height \_\_\_\_\_ Color(s) \_\_\_\_\_

Materials \_\_\_\_\_ Roofing \_\_\_\_\_

- ☐ **PLAY STRUCTURES (play structure, swing set, trampoline, etc.)** you must submit a photo, brochure or drawing. Include the lot survey showing location, access route to rear of property and a copy of any permits, if applicable.

Type of structure \_\_\_\_\_

Size \_\_\_\_\_ Height \_\_\_\_\_ Color \_\_\_\_\_

Materials \_\_\_\_\_

- ☐ **EXTERIOR PAINTING OR SIDING** Supply a photo of home showing present color, brick, stone, rock, etc.

Trim color \_\_\_\_\_ Main house color \_\_\_\_\_

Shutter color \_\_\_\_\_

Siding product information from the manufacturer \_\_\_\_\_

- ☐ **ROOF**

Manufacturer's name \_\_\_\_\_

Product name \_\_\_\_\_ Color name \_\_\_\_\_

Length of warranty \_\_\_\_\_ Dimensional or High Definition \_\_\_\_\_

- ☐ **DOORS, STORM DOORS, OR WINDOWS** Provide photo or brochure of the product

Explain the location on the home \_\_\_\_\_  
\_\_\_\_\_

- ☐ **SOLAR SCREEN/WINDOW TINTING** Provide material data and samples.

Explain the location on the home \_\_\_\_\_  
\_\_\_\_\_

- ☐ **SECURITY CAMERAS, SECURITY GATES/SECURITY BARS** Submit drawing/picture indicating design, size, color, and indicate placement on lot survey; for cameras, show direction aimed.

- ☐ **DECKING/PATIO** Indicate location on lot survey.

Materials \_\_\_\_\_ Height of decking off adjacent ground \_\_\_\_\_

- ☐ **CONCRETE WORK/PAVERS, ETC.** (sidewalks, driveway extension, etc.) Indicate location on lot survey. Provide a color brochure if applicable.

Dimensions of improvement \_\_\_\_\_ Distance from side lot line(s) \_\_\_\_\_

Description of materials \_\_\_\_\_

- ☐ **LANDSCAPING OR TREE REMOVAL/REPLACEMENT** Submit a plant list indicating plant type, size at maturity and indicate location of each on lot survey.

- ☐ **FENCING/GATES** Provide a drawing or picture for each and indicate location on lot survey.

Total height \_\_\_\_\_ Picket material \_\_\_\_\_

Rail Material \_\_\_\_\_ Post Material \_\_\_\_\_

Does the fence include a top cap? Y/N Top cap material \_\_\_\_\_

Gate width \_\_\_\_\_

- ☐ **YARD DISPLAY** (birdbath, benches, statuary, signs, fountain, banner, spinner, etc.) Submit photo or brochure, list dimensions. Indicate location on lot survey.

Type \_\_\_\_\_

Dimensions \_\_\_\_\_

- ☐ **SOLAR ENERGY DEVICES** Provide a photo, description and/or brochure. Show location on lot survey. **If the chosen location does not comply with guidelines, provide energy and cost analysis for the location that is most efficient.**

Dimensions \_\_\_\_\_ Color \_\_\_\_\_

Materials \_\_\_\_\_

Product Information \_\_\_\_\_

- ☐ **GENERATOR** Provide a photo, description of product, and/or brochure. Show location on lot survey. **If the chosen location does not comply with guidelines, provide cost comparison for installation in both locations.** If screening is to be used, provide screening type and picture/specs/details.

Dimensions \_\_\_\_\_ Color \_\_\_\_\_

Materials \_\_\_\_\_

Product Information \_\_\_\_\_

Screening Plans/materials, if applicable \_\_\_\_\_

- ☐ **FLAGPOLE** Include a brochure and indicate location on lot survey. Also submit the size and type of flag(s) to be flown.

Height\_\_\_\_\_ Material\_\_\_\_\_

Installation specifications\_\_\_\_\_

- ☐ **POOL/SPA** See additional required form.

- ☐ **OTHER** \_\_\_\_\_ Provide supporting documentation such as model, colors, material, pictures, lot survey showing location of modification, etc.

Please initial one option below:

\_\_\_\_\_ I agree not to begin property improvements /changes until the I am notified of the approval.

\_\_\_\_\_ This was completed on \_\_\_\_\_ (date) prior to submitting this application.

Failure to submit necessary information will result in the application being returned to the homeowner for the additional information. Incomplete applications cannot be processed and will be deemed denied until all required information is received.

I understand that the Association will act on this request as quickly as possible and contact me regarding their decision via email. I understand and agree that it is the duty of the owner and any contractor or consultant employed by the owner to determine that the proposed improvement is structurally, mechanically, and otherwise safe, and that it is designed and will be constructed in accordance with the Covenants and Restrictions applicable to the lot. I agree that neither the association, nor any Director, Officer, Committee, Managing Agent, or member or employee thereof (the "Indemnified Parties"), shall be liable for damages or otherwise because of the approval or non-approval of this application or any facet thereof. I hereby release, indemnify, and hold harmless the Indemnified Parties from any claim, liability, damage, suit and attorney's fees arising out of any action or omission of any of the Indemnified parties with regard to this application and in regard to the design plan review, construction or inspection of the proposed improvements, including any claims liability, damages, suits and attorney's fees resulting from the negligent acts of one or more of the Indemnified Parties.

\_\_\_\_\_  
Printed Name of Owner

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Proposed Construction Start Date

\_\_\_\_\_  
Proposed Completion Date

Completed applications should be submitted on Vantaca, emailed to [Rebekah.Chevalier@inframark.com](mailto:Rebekah.Chevalier@inframark.com), or dropped off/mailed to the clubhouse at 1548 N Riviera Cir Pearland, TX 77581.

# BELLAVITA AT GREEN TEE HOA

## Request for Home Improvement -Pool

If installing a pool, please complete and submit this page with the Improvement/Modification Application.

A \$5000 deposit, lot plan showing easements, existing improvements, proposed pool, deck and equipment must accompany this application.

- A. Equipment Location\_\_\_\_\_
- B. Backwash to Sewer\_\_\_\_\_
- C. Easement Lines\_\_\_\_\_
- D. Trees to be Removed\_\_\_\_\_
- E. Existing 6' Fence with Self-Latching gate Yes No
- F. Color of Deck\_\_\_\_\_
- G. Pool Drain — Re-circulates Back to Pool Yes No
- H. Area Drains to street Yes No (This will drain rainwater only)
- I. Access\_\_\_\_\_
- J. Distance from edge of pool to each lot line\_\_\_\_\_
- K. Type of coping\_\_\_\_\_
- L. Type of filter\_\_\_\_\_
- M. Fence work to be done\_\_\_\_\_
- N. Equipment Location\_\_\_\_\_
- O. All Equipment, Deck, Coping and Pool are below 6' Fence that surrounds backyard Yes No
- P. Sliding Board
- Location of Backwash \_\_\_\_\_
- Location of Sewer \_\_\_\_\_